

Legal-Eaze

International Adoption Specialists LLC

www.legal-eaze.com

New York State Readoption

Dear Parent:

Thank you for inquiring about readoption in New York State. Enclosed/Attached please find an Application for you to complete and return to me at **4209 Bluff Harbor Way, Wellington, FL 33449**. With this application, please send a copy of your child's foreign birth certificate, adoption decree, and your check payable to "**Patti Urban – Legal-Eaze**" in the amount of \$500 for a complete Readoption (**for those that entered on an IR4 Visa**) or \$150.00 for a Recognition of Foreign Birth (for those that entered on an IR-3 Visa.). In 2008 New York State agreed to no longer require a full readoption of those children entering on an IR-3 Visa.

Once I receive the attached application, I will complete the documents necessary for you to use to file for the Readoption or Recognition of Foreign Birth for your child. Both of these will also allow you to change your child's name and also give him or her a Birth Certificate from Vital Statistics.

IR-3 Visa's- RECOGNITION OF FOREIGN BIRTH

This will include the following documents:

1. Adoption Form 28, Petition for Registration of a Foreign Adoption
2. Adoption Form 28-A Order of Foreign Adoption and Name Change
3. Report of Adoption (Registration of Foreign Birth from Vital Statistics) – Birth Certificate

In addition to the above I will also include a detailed cover letter to you explaining your next steps and a cover letter addressed to the court explaining that your child entered on an IR-3 Visa and will be doing a Recognition of Foreign Birth for your child.

I, as well as the courts will need the following:

(Send me copies. No originals please)

- Copy with translation of the Foreign Notarial Certificate of Birth (original will be presented to the court)
- Copy with translation of the Adoption Registration Certificate (original will be presented to the court)
- Photocopy of Child's Permanent Resident Card and Foreign Passport showing the IR3.

IR-4 Visa's- READOPTIO

These are documents I will be preparing for you to complete the Readoption

- | | | |
|--------------------------------------|------------------------------|--|
| 1. Petition for Adoption | 5. Supplemental Affidavit | 9. Certificate of Adoption |
| 2. Agreement of Adoption | 6. Order for Investigation | 10. Report of Adoption (Birth Certificate) |
| 3. Affidavit of Financial Disclosure | 7. Order for Adoption | 11. Child's Medical History |
| 4. Child Abuse Registry Form | 8. Marital History Affidavit | 12. Affidavit of Denial |

In addition to the above I will also include a detailed cover letter to you explaining your next steps and a cover letter addressed to the court explaining that you are doing a Readoption for your child.

Please arrange to obtain the following documents while your paperwork is being prepared:

- Three (3) **New** Letters of Reference (*they can be from the same people you used for references during your adoption; however, the letters must be current and attesting to your parenting abilities*);
- **Certified** Copy of Marriage Certificate and/or Judgment of Divorce (*if applicable*);
- Home Study Update or Post-Placement Report (*contact your social worker to begin the process**); and
- Health Certificate for You and Your Child (*only for NYC, Nassau, Suffolk and Westchester Counties – sample enclosed*).

You are also required to submit a Fingerprint Card for each adult residing in your home. You will receive instructions on how to obtain these cards when your paperwork is returned to you.

*With regard to the home study update, each county has different requirements, so contact the Family Court in your area and ask to speak with the Adoptions Clerk about their home study requirements. Some counties, such as Orange and Kings require that you use their social workers, and they will bill you directly (Orange County fee is \$150). Brooklyn requires that you only use one of their approved social workers. Others, such as Westchester and Manhattan, will pay the cost of the home study update by assigning you a social worker from their probation department. This can add additional time before the readoption is finalized. Most families find that by providing the court with their own home study update, their readoption is finalized sooner. Of course all of this is always subject to change so it is always a good idea to check with your local court before submitting your Home Study.

New York State is now requiring the receipt of original documents. Certified copies signed by an attorney are also accepted (stating that these are true copies). This pertains to your child's Birth Certificate, Adoption Decree, and Abandonment Certificate.

The readoption process time varies by county. It can take anywhere from 3 to 6 months to complete. A readoption will also allow you to change your child's name and obtain a NYS birth certificate for your child.

As an adoptive mother myself, I look forward to working with you toward the joyful completion of your readoption. If you have any questions, please do not hesitate to contact me at any time at (561) 324-9371.

Sincerely,

Debra Dragunat

Debra Dragunat
Readoptions Coordinator

Legal-Eaze

International Adoption Specialists, LLC

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International Adoption Specialists LLC
www.legal-eaze.com

READOPTION APPLICATION – NEW YORK

(Those doing a IR-3 Visa- "Recognition of Foreign Birth" need to only complete the parts of the form that include an asterisk *. Those that have an IR-4 Visa need to fill out ALL areas.)

MOTHER

*Full Name: _____
First Name Middle Name Last Name (Maiden) Social Security No.

*Your Age at Birth of Child: _____ *Your Date of Birth: _____ *State of Birth: _____

*Legal Residence: _____
Street Address

City State Zip COUNTY Home Phone

*Family E-mail Address: _____

*Marital Status: Unmarried Married and living with spouse Married/living separate and apart

Prior Marriages, if any: _____
Name of Ex-Spouse Date of Marriage Date of Divorce

Religious Faith, if any: _____ *U.S. Citizen: Yes No _____
Country of Citizenship

Occupation: _____ \$ _____
Title Annual Salary

FATHER

*Full Name: _____
First Name Middle Name Last Name Social Security No.

*Your Age at Birth of Child: _____ *Your Date of Birth: _____ *State of Birth: _____

*Legal Residence: _____
Street Address

City State Zip County Home Phone

*Marital Status: Unmarried Married and living with spouse Married/living separate and apart

Prior Marriages, if any: _____
Name of Ex-Spouse Date of Marriage Date of Divorce

Religious Faith, if any: _____ *U.S. Citizen: Yes No _____
Country of Citizenship

Occupation: _____ \$ _____
Title Annual Salary

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CHILD

*Original Foreign Name: _____
First Middle Last Social Security Number

*Interim Foreign Name: _____
(if child was given another name prior to leaving country) First Middle Last

*New American Name: _____
First Middle Last

*Date of Birth: _____ *Date Child Received *(when your son/daughter came home)*: _____ *Date of Adoption: _____

*Place of Birth: _____
City (Province) Country

Name of Orphanage, Foster Care or Baby House: _____

Address of Orphanage, Foster Care or Baby House if available: _____

Indicate name and address of child's pediatrician: _____

OTHER PERSONS IN HOUSEHOLD

Name Date of Birth Name Date of Birth

EXPENSES INCURRED IN ADOPTION (estimated if actual figures not available)

Fee's paid to Adoption Agency (apart from travel): \$ _____

Name and Address of Adoption Agency: _____

Estimated amount paid in Travel Expenses: \$ _____

Orphanage Donation (if applicable) \$ _____

USCIS (INS) Expenses Incurred \$ _____
(Expenses related to the immigration of the child to the U.S.)

Miscellaneous Expenses Incurred \$ _____
(Dossier prep & authentication & vital records)

IMPORTANT: You must enclose a copy of each of the following along with your application: (English Translations)

- *Birth Certificate Yes No
- *Adoption Certificate Yes No
- *Certificate of Abandonment (if applicable) Yes No
- *Permanent Resident Card ("Green Card") Yes No
- USCIS (INS) Homeland Security Form 171-H Yes No
- (Not everyone seems to have this form)* Yes No
- *Foreign Passport Yes No
- (Photo page and visa page showing IR3 or IR4 visa)*

PLEASE ANSWER THE FOLLOWING QUESTIONS

Do you have any knowledge that the child or an adoptive parent is the subject of an indicated report or is another person named in an indicated report of child abuse or maltreatment or has been the subject of or the respondent in a child protective proceeding which resulted in an order finding that the child is an abused or neglected child?

Yes No

If yes, explain: _____

Do you have any knowledge of any criminal record concerning yourself or any other adult residing in the household? Yes No

If yes, explain: _____

I (We) acknowledge and represent that neither *Legal-Eaze* International Adoption Specialists, Patti Urban, nor any of its partners, contractors, or employees has provided me (us) with any legal service or advice.

A fee of \$500, (For an IR-4 Visa Readoption) or \$150 (For an IR-3 Visa, Recognition of Foreign Birth) payable to "Patti Urban – Legal-Eaze", must accompany this application form.

Please mail to: Legal-Eaze, 4209 Bluff Harbor Way, Wellington, FL 33449, Attn: Debra Dragunat.

Mother's Signature

Date

Father's Signature

Date

Doctor's Certificate of Health

(Have this form completed only if you live in NYC, Nassau, Suffolk, and Westchester Counties IR-4's only)

(CHILD)

I, _____, have examined a child known by the name of _____
_____ [American Name] (f/k/a _____
_____ [Foreign Name]) on _____, 200____, and have found the adoptive child to be
in good physical and mental health and without any disabilities which might interfere with his/her re-adoption.

Additional Comments:

DOCTOR'S SIGNATURE

(PARENTS)

I, _____, have examined the adoptive mother, _____
_____, on _____, 200_, and have found the adoptive mother to be in good physical and
mental health and without any disabilities which might interfere with the proposed re-adoption.

Additional Comments:

DOCTOR'S SIGNATURE

I, _____, have examined the adoptive father, _____
_____, on _____, 200_, and have found the adoptive father to be in good physical and
mental health and without any disabilities which might interfere with the proposed re-adoption.

Additional Comments:

DOCTOR'S SIGNATURE

H E L P I N G P E O P L E H E L P T H E M S E L V E S

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Introduction to *Legal-Eaze*

Thank you for inquiring about *Legal-Eaze* International Adoption Specialists LLC and the services we provide.

Legal-Eaze is a company I started in 1996 after working for 20 years as a paralegal. Our primary goal is to provide parents who are adopting from overseas easy access to the international adoption system by helping them help themselves. The services provided **pre-adoption** include: completing and filing immigration documents, consultation with your social worker to coordinate dossier documents, dossier preparation, vital records, dossier authentication, visas, and expedited courier service to New York City Consulates and Government Offices. The services provided **post-adoption** include: readoptions, wills, and consultation and assistance with Certificates of Citizenship, U.S. Passports, Social Security Numbers, and Return of Original Documents from USCIS (formerly INS). All post-adoption paperwork is completed under the direct supervision of the parent.

In April of 1997, my husband and I independently adopted our first daughter, Kristen Mingxia, from Yangzhou, China. In October of 1999, we returned from China with our second daughter from Yangzhou, Juliana Xiaoye. In January of 2002, I traveled alone to China to adopt our third child, Mary Kate Xiru, also from Yangzhou. And finally, in September of 2006, we brought home our son, Kevin from Shangrao, through China's Waiting Child program. As an adoptive parent myself, I can easily relate to other families in their adoption journey in addition to offering many years of experience. The costs for these high-quality services are kept low because my staff and I are not lawyers--we do not give legal advice nor do we represent you. We do, however, assist adoptive parents with the many forms they need to complete.

So, whether you are interested in the services provided by *Legal-Eaze*, or just have a question, parent-to-parent, please do not hesitate to contact us at any time at (561) 324-9371 (Florida Office), or (845) 642-2990 (NYC Office) or visit our website at www.legal-eaze.com.

Sincerely,

Patti Urban

Patti Urban
President

Legal-Eaze

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CT Office: • CToffice@Legal-Eaze.com • NY Office • NYoffice@Legal-Eaze.com

HELPING PEOPLE HELP THEMSELVES

Legal-Eaze

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**CONFUSED ABOUT PREPARING/AUTHENTICATING DOSSIERS FOR AN INTERNATIONAL ADOPTION?
DO YOU NEED HELP PREPARING PRE- AND POST-ADOPTION PAPERWORK?**

Legal-Eaze provides courier services for VISAS and expedited courier service of paperwork to NYC CONSULATES and GOVERNMENT OFFICES such as county clerk and secretary of state.

Legal-Eaze provides international adoption DOSSIER PREPARATION, including processing of immigration paperwork and obtaining vital records, and DOSSIER AUTHENTICATION, including notarizing documents and certifying them through the appropriate County, State, Embassy/Consulate levels.

Legal-Eaze provides post adoption services by helping you prepare your own international READOPTIONS and WILLS without a lawyer. Consultation and Assistance are also available for applications for Certificates of Citizenship, U.S. Passports, Social Security Numbers, and Return of Original Documents from USCIS.

Prices* are as follows:

- *Courier Service for Visas (Each)*..... \$50 each
- *Courier Service in NYC** (same as Dossier Authentication Fees)*..... See below
- *Expedited Courier Service in NYC** (in addition to dossier authentication fees, add extra fee for Expedited/Same Day Service, per location/per visit)* \$90/visit
- *Dossier Authentication-County Clerk (minimum 6 documents or \$90)*..... \$15 each
- *Dossier Authentication-Secretary of State (minimum 6 documents or \$90)*..... \$15 each
- *Dossier Authentication-U.S. Department of State (minimum 6 documents or \$90)* \$15 each
- *Dossier Authentication-Consulate/Embassy (minimum 6 documents or \$90)*..... \$15 each
- *Dossier Preparation (for preparation of the actual documents in dossier)*..... \$75/hour
- *Readoption (CA, CT, FL, GA, NJ, NY, NC, OH, PA, SC and VA only at this time)*..... \$500
- *Social Security or U.S. Citizenship Applications*..... \$150
- *Vital Records (Birth, Marriage, Divorce Certificates)*..... \$ 90 each
- *Wills*..... \$150 each

*Prices are strictly for services provided by Legal-Eaze. Court costs, social worker fees, overnight mailings (billed at \$30 per mailing), photocopies (billed at \$.50 per copy), and/or government filing fees, etc., if any, are not included. ** This is in addition to any Dossier Authentication fees.

Legal-Eaze provides post-adoption services at low cost because **we are not lawyers and do not give legal advice**. Instead, our services are **limited** to providing quality legal form preparation and typing under the supervision of the family. In short, we help our families solve their own legal issues.

Legal-Eaze helps you better inform yourself about the laws and legal procedures that affect you. **Always consult an attorney for legal advice.**

**Patti Urban -- President
Paralegal and Notary Public**

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